# Corporate Governance

As of March 31, 2013

### **Basic Position on Corporate Governance**

Based on its corporate philosophy, the Yamato Group carries out business activities in accordance with the law and social norms and actively promotes compliance management.

Striving to maximize corporate value by effectively utilizing the management resources of the Group is one of the top priorities of management, and we have implemented measures and bolstered management systems as part of our corporate governance initiative.

#### **Status of Corporate Governance**

The Board of Directors, Management Advisory Committee and Executive Committee serve as administrative organs involved in decision-making, execution and supervision of the Yamato Group. This management structure enables decisions to be made rapidly and precisely on important business matters.

The number of Board members cannot exceed 12 as stipulated in the Company's articles of incorporation. The term of office for directors has been set at one year in order to clarify management responsibilities for each fiscal year.

# Outside Directors and Outside Audit & Supervisory Board Members

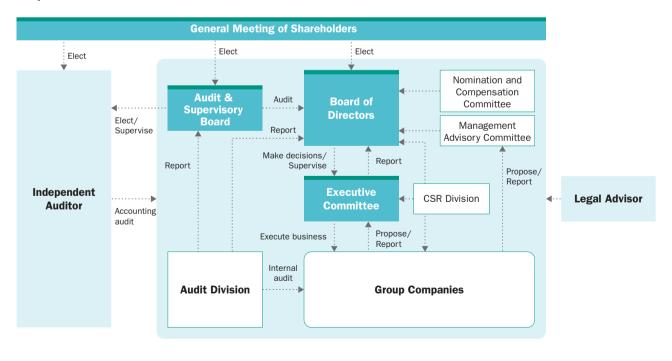
To ensure objective checks of management, two of the six directors were outside directors as of the year ended March 31, 2013.

Similarly, three of the four Audit & Supervisory Board members are outside Audit & Supervisory Board members to reinforce supervision of business execution.

Both outside directors have ample experience and extensive knowledge, Masayoshi Sato being a lawyer and Toshitaka Hagiwara being a businessman. They comment and advise as needed on all aspects of business management.

Collaboration with the Independent Auditor and the Audit Division enhances governance.

Similarly, all outside Audit & Supervisory Board members have ample expertise in finance and accounting. They are Koji Okawa, whose experience has included working for a financial institution and a tax and accounting firm, Motoharu Yokose, a certified public accountant, and Hiroyuki Kanae, who has professional experience as a lawyer.



## **Corporate Governance Framework**

Outside Audit & Supervisory Board members attend Audit & Supervisory Board meetings as well as periodic meetings to exchange opinions with the President. These meetings also serve to confirm the status of directors' execution of duties, by means of including questions regarding management policy.

The abovementioned two outside directors and three outside Audit & Supervisory Board members have no conflicts of interest with the Group.

The Group maintains a policy of satisfying the independence criteria of the Tokyo Stock Exchange, Inc., when choosing outside directors and Audit & Supervisory Board members.

The Group has notified the Tokyo Stock Exchange that all the above outside directors and Audit & Supervisory Board members are independent, as required.

Outside Director Masayoshi Sato resigned at the closing of the Ordinary Meeting of Shareholders on June 25, 2013. In his place, Masakatsu Mori was nominated and appointed as a new outside director.

# Status of Internal Audits, Audits by Audit & Supervisory Board Members and Accounting Audits

The Audit & Supervisory Board is made up of one full-time Audit & Supervisory Board member and three outside Audit & Supervisory Board members. Audit & Supervisory Board members attend meetings of the Board of Directors and other important meetings to audit the execution of duties by the directors, and otherwise endeavor to improve the soundness of management and the trust of the public.

A full-time staff member has been appointed to assist the Audit & Supervisory Board members to put in place a

framework that enables the Audit & Supervisory Board members to smoothly carry out their functions.

In addition, Group Auditors' Liaison Meetings are held periodically for the full-time Audit & Supervisory Board members of the major operating companies to confer on auditing policies and procedures, exchange information and otherwise enhance collaboration. Meetings with internal auditors are also held periodically to exchange information.

Internal audits are performed by a 12-member team that operates independently from any other Group organ. Together with the 102 employees who conduct internal audits for Group companies, the Yamato Group has a total of 114 internal auditors, who check whether the business and affairs of the Group as a whole are being carried out appropriately and efficiently based on the annual auditing plan. A structure is in place under which results are reported to the Board of Directors and the Audit & Supervisory Board.

Also, the Group Internal Auditing Committee meets regularly for the internal auditors of the operating companies to confer on problems and proposed improvements based on auditing policies and audit results. At the same time, management collaborates with Group companies' internal control divisions to improve and build systems to validate internal controls.

As the Group's appointed Independent Auditor, Deloitte Touche Tohmatsu LLC holds regular meetings with Audit & Supervisory Board members and conducts effective accounting audits. Accounting audits are performed by two certified public accountants, Yoshiaki Kitamura and Kazuhide Kobori, assisted by another 13 certified public accountants and 13 other staff members.

#### **Compensation of Directors and Audit & Supervisory Board Members**

#### **Details of Compensation for Directors and Audit & Supervisory Board Members**

Director and Audit & Supervisory	Total compensation and other remuneration	Total by compensation and remuneration category (Millions of Yen)	Headcount of eligible directors and Audit & Supervisory Board
Board member category	(Millions of Yen)	Basic compensation	members
Directors (excluding outside directors)	225	225	4
Audit & Supervisory Board members (excluding outside Audit & Supervisory Board members)	20	20	1
Outside directors and Audit & Supervisory Board members	35	35	6

To ensure the objectivity and transparency of policies for determining director compensation, deliberations are conducted through the Nomination and Compensation Committee, more than half of whose members are outside directors, with the Board of Directors making resolutions. Director compensation comprises fixed remuneration that reflects external standards and performance-based amounts. The compensation of Audit & Supervisory Board members and outside directors is fixed in keeping with the nature of their work.

#### **Compensation of Accounting Auditor**

# Details of Compensation for Certified Public Accountants and Staff of the Accounting Auditor

	Fiscal year ended	Fiscal year ended March 31, 2012		Fiscal year ended March 31, 2013	
Category	Compensation paid for audit certification activities (Millions of Yen)	Compensation paid for non-audit activities (Millions of Yen)	Compensation paid for audit certification activities (Millions of Yen)	Compensation paid for non-audit activities (Millions of Yen)	
Yamato Holdings Co., Ltd.	41	8	42	1	
Consolidated subsidiaries	133	_	133	4	
Total	174	8	175	5	

#### **Other Important Compensation Details**

Fiscal year ended March 31, 2012

The compensation that 11 overseas subsidiaries, including consolidated subsidiary Yamato Transport U.S.A., Inc., paid to Deloitte Touche Tohmatsu Limited, which is part of the same network of the accounting firm that audits Yamato Holdings, was as follows.

Compensation paid for audit certification and related activities: ¥82 million

# Fiscal year ended March 31, 2013

The compensation that 12 overseas subsidiaries, including consolidated subsidiary Yamato Transport U.S.A., Inc., paid to Deloitte Touche Tohmatsu Limited, which is part of the same network of the accounting firm that audits Yamato Holdings, was as follows.

Compensation paid for audit certification and related activities: ¥98 million

# Details of Non-Audit Activities of Certified Public Accountants and Staff of the Accounting Auditor

Fiscal year ended March 31, 2012

The non-audit activities for which the Company paid the certified public accountants and staff of the accounting auditors entailed advice and guidance relating to the introduction of International Financial Reporting Standards.

#### Fiscal year ended March 31, 2013

Non-audit activities for which the Company paid the certified public accountants and staff of the accounting auditors entailed advice and guidance on the introduction of International Financial Reporting Standards.

#### **Policy for Determining Accounting Auditor Compensation**

We determine audit compensation for the certified public accountants and staff of the accounting auditor based on the number of days required for audits, the Company's size, and the nature of its operations.